



# University Medal Procedure Flowchart

	RESOURCES	ACTIONS	RESPONSIBILITY
<b>NOMINATION</b>	<p>University Medal Policy / Procedure / Nomination <a href="#">Template</a></p>	<p>Timetable for University Medal nominations / assessment established</p> <p>↓</p> <p>Student nominated for University Medal</p> <p>↓</p> <p>Has student been found responsible for serious misconduct?</p>	<p>Governance Services</p> <p>Head of Department</p> <p>Faculty Board Secretariat / Student Grievance and Discipline Manager</p>
<b>ASSESSMENT</b>	<p>University Medal Policy / Procedure</p>	<p>NO</p> <p>↓</p> <p>Is nomination endorsed?</p> <p>NO → Nomination unsuccessful</p> <p>YES</p> <p>↓</p> <p>Assesses nominations and recommends</p>	<p>Faculty Board</p> <p>University Medal Committee of Academic Senate</p>
<b>APPROVAL / CONFERRAL</b>	<p>University Medal Policy / Procedure</p>	<p>↓</p> <p>Approves award of the University Medal</p> <p>↓</p> <p>University Medal conferred at graduation ceremony</p>	<p>Deputy Vice-Chancellor (Academic) &amp; Registrar</p> <p>Graduations Unit</p>