Macquarie University Consultative Committee
7 August 2018
1330 – 1530

Agenda:

1. Welcome, Apologies, acceptance of previous minutes.
   
   a. Attendees
      James Hazelton (Chair)
      Crag MacMillan
      Lance Dale
      Collette Ryan
      Phoebe Dangerfield
      Rob Davies
      Barry Quinn
      Nick Crowley
      Nicole Gower
      Vasantha Saparamadu
      Frank Valckenborgh
      Alison Barnes
      Cathy Rytmeister
      Leigh Stanger
      Lachlan Morgan
      Mandi Larsen (minute taker)
      Trudy de Vries (Guest)
      Tina McDonald (Guest)

   b. Acceptance of Minutes. It was noted that Rob Davies was an apology for the last MUCC Meeting on 15 May 2018 but was not recorded. Minutes were accepted (15 May 2018).

2. Draft revised smoking policy (Trudy de Vries/Tina McDonald)

   Discussions
   
   • Trudy and Tina from Risk and Assurance gave an update on the revised smoking policy.
   • Draft policy to be circulated to MUCC

   Actions
   
   Members to give feedback to Trudy/Tina ASAP
3. **Update on Enterprise Bargaining (Nicole/Nick)**

   **Discussions**

   Nicole gave an update on the Enterprise Bargaining:
   - Academic Job Families
   - Proposed implementation
   - Benefits and Risks of the new model
   Nick gave an overview of outcomes

4. **EA/policy implementation - progress reports (Nick)**

   **Discussion**

   a. **Deferred Salary Scheme**
   - Scheme was launched in May.
   - 4 employees applied
   - Communications will be sent out around September/October.

5. **Train Station Update (Nick)**

   **Discussions**

   - Train station due to close on 30 September for 7 months
   - Presentations have been given to Senior Managers by Nicole
   - Greater presence of Transport for NSW staff on campus to supply information

   **Actions**

   Presentation to Senior Managers to be forwarded to MUCC members.

6. **Workplace conditions (Rob/Alison)**

   **Discussions**

   Rob had sent links in relation to research on open plan work environments.
   Alison spoke about the research she has done in this field
   - Impact on employees in an open space. i.e. noise/privacy/productivity

   **Actions**

   Nick to liaise with Mark Broomfield about matters raised.
7. Property Issues (Rob)

Discussions

- Rob raised safety concerns about the limited lighting at the walkways/pedestrian crossings near Hadenfield Avenue and Balaclava Road.
- It was suggested that Rob raise an online request via ROAR to outline his concerns.
- Rob also asked that Nick talk to Property.

Actions:

Rob to send request via ROAR

Nick to speak to Property.