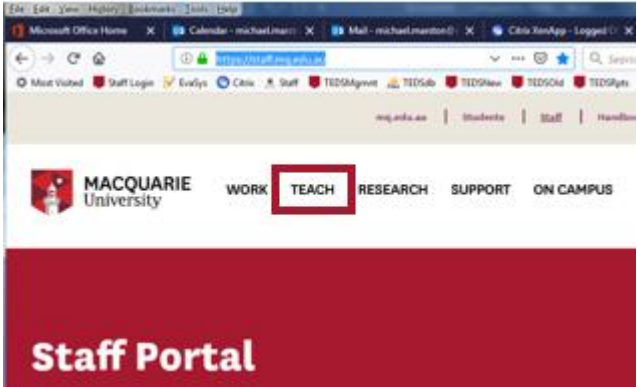
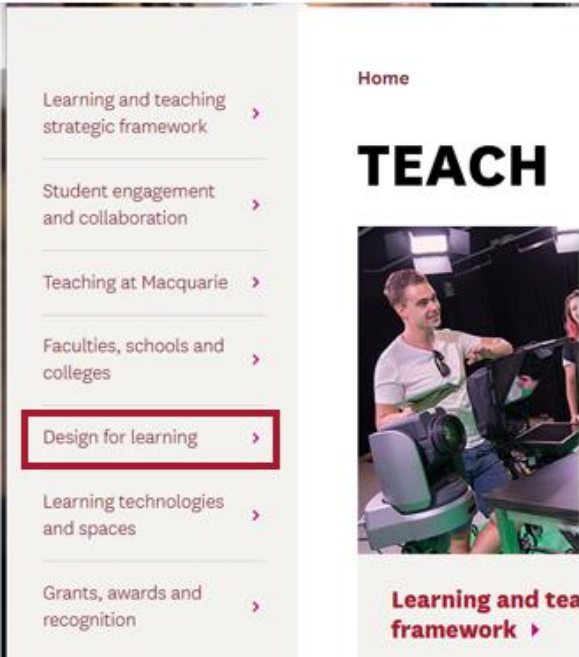
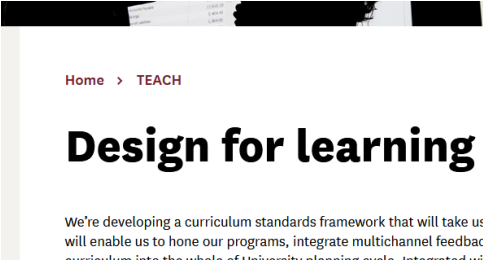
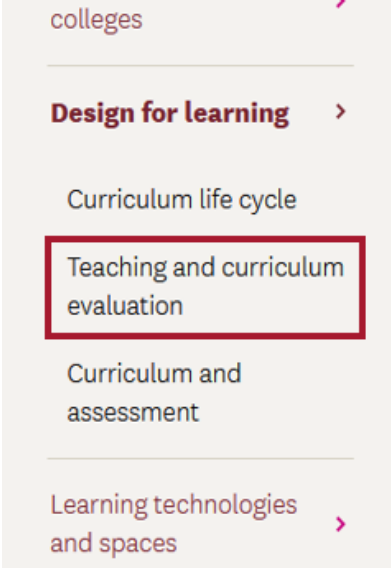
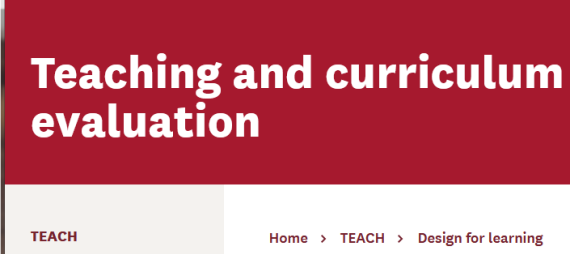




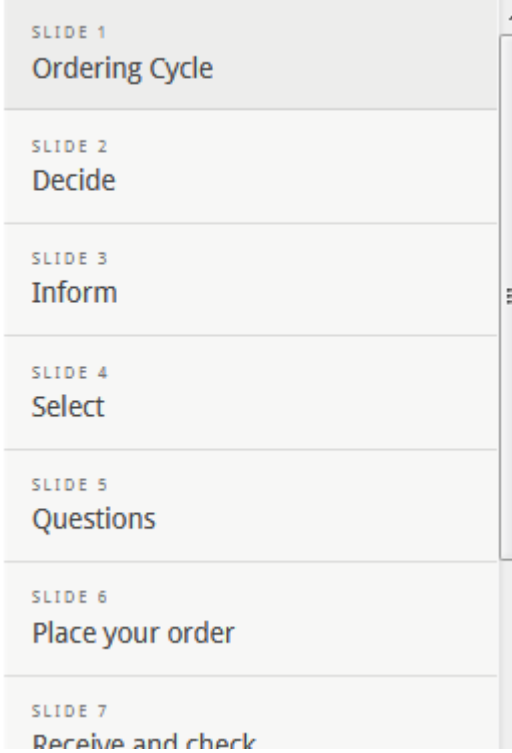
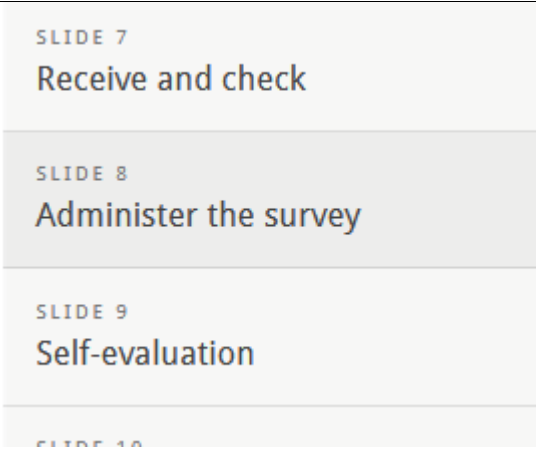
A quick guide to ordering student evaluation surveys

This document illustrates the survey order process by walking through the steps required to order a unit (LEU) survey. The process is essentially the same for all survey types.

<p>From the staff portal at https://staff.mq.edu.au/, select TEACH</p>	 <p>The screenshot shows the Macquarie University Staff Portal. The navigation menu includes 'WORK', 'TEACH', 'RESEARCH', 'SUPPORT', and 'ON CAMPUS'. The 'TEACH' menu item is highlighted with a red box. Below the navigation menu is a large red banner with the text 'Staff Portal'.</p>
<p>Which takes you to ... From where you click Design for learning</p>	 <p>The screenshot shows the TEACH page. On the left side, there is a list of menu items: 'Learning and teaching strategic framework', 'Student engagement and collaboration', 'Teaching at Macquarie', 'Faculties, schools and colleges', 'Design for learning', 'Learning technologies and spaces', and 'Grants, awards and recognition'. The 'Design for learning' menu item is highlighted with a red box. On the right side, there is a 'Home' section with the word 'TEACH' in large letters and a photo of a man sitting at a desk with a computer. Below the photo is the text 'Learning and teaching framework' with a right-pointing arrow.</p>
<p>Which takes you to</p>	 <p>The screenshot shows the 'Design for learning' page. The breadcrumb navigation shows 'Home > TEACH'. The main heading is 'Design for learning'. Below the heading, there is a paragraph of text: 'We're developing a curriculum standards framework that will take us will enable us to hone our programs, integrate multichannel feedback curriculum into the whole of University classroom guide. Integrated with'.</p>

<p>From where you select Teaching and curriculum evaluation</p>	 <p>A screenshot of a navigation menu. At the top, the word 'colleges' is visible. Below it, 'Design for learning' is highlighted with a red arrow. Underneath, 'Curriculum life cycle' is listed. The item 'Teaching and curriculum evaluation' is highlighted with a red rectangular box. Below that is 'Curriculum and assessment'. At the bottom, 'Learning technologies and spaces' is listed with a red arrow.</p>
<p>Which takes you to ...</p> <p>You might want to save this address to your shortcuts bar for future reference.</p>	 <p>A screenshot of a page header. The main title 'Teaching and curriculum evaluation' is displayed in white text on a dark red background. Below the title, there is a breadcrumb trail: 'TEACH' followed by 'Home > TEACH > Design for Learning'.</p>
<p>Scroll down until you get to the link Student Feedback Surveys ...</p>	<p>Student Feedback</p> <p>Both formal and informal student feedback provide... Student feedback may be used for developmental, depending on the form of feedback and method of</p> <p>STUDENT FEEDBACK SURVEYS</p> <p>Follow this link to the Student Feedback Surveys.</p> <p>OTHER STUDENT FEEDBACK METHODS</p>
<p>Clicking the link takes you to</p>	 <p>A screenshot of a page header. The main title 'Student feedback surveys' is displayed in white text on a dark red background.</p>

<p>From where you read the text before scrolling down to Start your order.</p> <p>Clicking on the link takes you to the survey order site itself <i>via iLearn</i>.</p>	<p>must end by the last day of teaching, including section and experienced users, see the Experi</p> <p>Start your order!  (iLearn login required)</p> <p>Survey History</p> <p>Click on the following links to find summaries :</p>
<p>If you are not already enrolled in iLearn for student evaluation surveys, you will be asked to self-enrol... just click the Enrol me button and then...</p>	<p>Enrolment options</p> <p>Teaching Evaluation and TEDS</p> <p>Convenor: Michael Marston</p> <p>Convenor: Cathy Rytmeister</p> <p>Convenor: Sandra Wu</p> <p>Convenor: Samantha Zhou</p> <p>▼ Self enrolment (Student)</p> <p>No enrolment key required.</p> <p>Enrol me</p>
<p>Enter your MQID details to login...</p>	<p>iLearn Login</p> <p>Username</p> <input type="text"/> <p>Password</p> <input type="password"/> <p>Log in</p>
<p>Which takes you to the start of the cycle.</p>	<p>Teaching Evaluation and TEDS</p> <p>My home / TE TEDS / Student Feedback Surveys (TEDS) / Student Evaluation Survey Ordering Cycle</p> <p>Student Evaluation Survey Ordering Cycle</p>

<p>On the left you will see a series of slides which will step you through the order process.</p> <p>If you intend to place an order, progress through each slide.</p> <p>If you are new to student evaluation surveys at Macquarie, Slide 1 provides an overview and Slide 2 outlines the diverse types of survey instruments available.</p> <p>Slide 5 provides an opportunity to review the many different questions that are available from the student evaluation survey question bank.</p>	 <p>SLIDE 1 Ordering Cycle</p> <p>SLIDE 2 Decide</p> <p>SLIDE 3 Inform</p> <p>SLIDE 4 Select</p> <p>SLIDE 5 Questions</p> <p>SLIDE 6 Place your order</p> <p>SLIDE 7 Receive and check</p>
<p>If you are new to surveys, or simply want to improve your response rates, especially with online surveys, apply the tips and hints listed in Slide 8 which have a proven track record.</p>	 <p>SLIDE 7 Receive and check</p> <p>SLIDE 8 Administer the survey</p> <p>SLIDE 9 Self-evaluation</p> <p>SLIDE 10</p>