### 9.3 U Bar Security

#### Purpose

To provide security for all the C10A premises, staff and building management functions.

#### Guideline

Security staff are designated for duty at the U Bar to secure the premises and ensure the safety of staff and patrons. To this end Security staff will:

- Monitors patrons on the balcony outside the bar area to ensure nobody hangs over the railings or walks the glass areas over the atrium.
- Concentrates on the bar after 1700, assisting bar staff in identifying patrons showing signs of intoxication and removing them from the bar.
- Assist bar staff in practicing Responsible Service of Alcohol (RSA).
- Do Random ID checks to confirm age of patrons in bar. Any student caught with false ID or underage must be reported to the bar manager and be removed from the bar. Incident report must be completed and send to university and PRM security management.
- Performs crowd control duties in the bar and assist in the queuing if required.
- Monitor the games room for unsocial behaviour with games equipment, damaged pool tables and video gaming machines must be reported to facility coordinator. If games are not used they must be switched off.
- From 2100 depending on the other activities in the building, the guard remains in the bar for crowed control and RSA purposes, however should parts of the building remain open for use by venues for functions or staff/contractors staying back and working, security will attend to those areas randomly.
- On Thursday U Bar night’s additional security personal will be required to undertake crowd control duties, C10A Security will issue equipment and ensure all extra security sign on before commencing duties, C1A control room will be notified once all additional security staff are onsite.
• All incidents that arise from the bar should be reported to C1A control room and PRM management. Incident reports to be completed and send to university and PRM management.

• Weather the crowd is large and assistance is required, the C10A officer must contact C1A control room to request backup.

• Bar toilet checks to be carried out every hour or as per on duty security supervisors request.

• End of the night security to double check external of building for any damage caused and to be reported to C1A and the facility manager.

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<tr>
<th>Contact Officer</th>
<th>Campus Security Manager</th>
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<tbody>
<tr>
<td>Date Approved</td>
<td>1 July 2012</td>
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<tr>
<td>Approval Authority</td>
<td>Director, Property</td>
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<tr>
<td>Related Policies, Procedures, Guidelines, Forms or Templates</td>
<td>Security Services Section – Standard Operating Procedures</td>
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