### Purpose

*To identify drivers failing to follow instructions from an authorised Traffic Controller.*

### Guideline

If a driver disobeys:

The current traffic regulations also apply to Construction Vehicles, University Vehicles, Management and Visitors on campus.

**Section 101 Hand-held stop signs**

1. A driver approaching a hand held stop sign must stop before reaching the sign
2. The driver must not proceed until the holder of the sign:
   a) No longer displays the sign towards the driver
   b) Otherwise indicated that the driver may proceed

If a driver disobeys:

- Use the escape route if necessary
- Warn the other members of staff as early as possible. A warning system should be agreed beforehand,
- Use the two-way radio to communicate with the other traffic controller
- Get as many details as possible
  - Registration number
  - Make/Model/Year of vehicle
  - Colour
  - Time of incident
  - Special features (roof racks, bulbar)
  - Description of the driver
  - Number of passages
- Report the incident to your supervisor for advice on the appropriate action.
<table>
<thead>
<tr>
<th>Contact Officer</th>
<th>Campus Security Manager</th>
</tr>
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<tbody>
<tr>
<td>Date Approved</td>
<td>1 July 2012</td>
</tr>
<tr>
<td>Approval Authority</td>
<td>Director, Properties</td>
</tr>
<tr>
<td>Related Policies, Procedures, Guidelines, Forms or Templates</td>
<td>Security Services Section – Standard Operating Procedures</td>
</tr>
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<td>1 July 2013</td>
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