## 2.3 Selection Criteria for Contract Staff at Macquarie University

### Purpose

*All Contract Security Staff will satisfy the Selection Criteria prior to placement consideration at Macquarie University.*

### Guideline

#### Suitability Criteria

To be eligible for placement at Macquarie University by the designated Security provider candidates must satisfy the following criteria:

Candidates must hold:

- Current/Valid NSW Security License - 1A
- Valid senior first aid certificate
- Be prepared and able to obtain an RSA certification if so required.
- Have satisfied a current Criminal History Check
- Be physically capable to carry out the required duties
- Display the required application to the principles and operational practices of Customer Service
- Presentation in line with Macquarie University’s required standard of dress and presentation.
- Commitment to complete the designated Security Providers in house induction programme

### Contact Officer

Campus Security Manager

### Date Approved

1 July 2012

### Approval Authority

Director, Property

### Related Policies, Procedures, Guidelines, Forms or Templates

Security Services Section – Standard Operating Procedures

### Next Date of Review

1 July 2013