Campus Wellbeing involvement in new HDR Terminations and Appeals Process

Campus Wellbeing and Support Services offers support and care for currently enrolled students. A range of services are available, including counselling (for support in personal, emotional or psychological matters), welfare (for support in relation to academic or financial matters or other matters of day-to-day student life), disability support (support with temporary or permanent health conditions) and advocacy and support services. Students may access services by initiating contact with Campus Wellbeing’s desk team (sometimes after being referred from other areas of the university).

In some cases, Campus Wellbeing and Support Services is alerted by a university staff member that a student may need assistance or support. This may result in a clinician, the Student Wellbeing Emergency Care Manager or a Student Advocate making contact with the student directly and offering support. It is then the prerogative of the student to book an appointment with the relevant service if so desired. Students are not compelled to receive support or assistance and respect for the student’s privacy must be maintained throughout.

Campus Wellbeing and Support Service’s role in the new HDR Terminations and Appeals process will be as follows:

**Formal Review Stage**

- Information (including contact details) regarding Campus Wellbeing and Support Service will be included in any communications initiating the Formal Review process (including within the text of the formal notification, on the tracker response form and as a separate information sheet);

- Campus Wellbeing and Support Service to be provided with the names of candidates asked to undergo Formal Review by relevant Associate Deans (HDR);

- Manager, Allied Health (or nominated delegate) may undertake a risk assessment if candidate is identified as a service user or as appropriate in the circumstances (if risk factors present). This assessment may be based on the information received from Associate Dean (HDR) and any necessary follow up;
- Campus Wellbeing and Support Service may contact any identified candidate who has utilised a service in the past – again, only if deemed appropriate in the circumstances;

- Campus Wellbeing and Support Service will not generally contact candidates undergoing a Formal Review who have not had any prior contact with the service.

**Post Termination**

- If a student is terminated, he or she is no longer an enrolled student of the university and is no longer eligible to access the counselling or welfare services. Campus Wellbeing and Support Services is able to provide information regarding external referral options for counselling and welfare related support;

- The Student Advocacy service can continue to assist former candidates in appealing a decision to terminate their candidature;

- Information about Student Advocacy and relevant contact details can be provided to former candidates in the formal notification of their termination and right to appeal.