Research Stream Event Funding
Call for Applications Information Sheet 2020

<table>
<thead>
<tr>
<th>Event type</th>
<th>Opening date</th>
<th>Closing date</th>
<th>Results announced</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key events 1 round to cover all key events in 2020</td>
<td>Monday, 9 March</td>
<td>Monday, 6 April, 5pm</td>
<td>End April</td>
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<tr>
<td>Scaffolding events</td>
<td>Ongoing</td>
<td>Any time up to Monday 16 November, 5pm</td>
<td>Two weeks after submission</td>
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Purpose of Scheme:
Research Themes and associated Streams form a central part of the Faculty of Arts Research Plan, and the MQ Strategic Research Framework *World-Leading Research World-Changing Impact*. Research Themes promote trans-disciplinary research in order to address emerging issues in academia and society, and to build capacity for collaborative research that will lead to high-ranking publications and competitive internal or external grant applications. The Faculty of Arts hosts three Research Themes (Societal Transformations, Modes of Communication, and Ethics Governance and Justice) and under each of these Themes are Research Streams that represent developing groups of researchers collaboratively exploring new research areas.

Under the Faculty budget, funds have been allocated to the Research Themes to support events that facilitate the development of research teams and collaborative research projects. Theme funding does not support individual research project costs. Two types of events may be funded:

- **Key Events** – larger events, with participation of a minimum of 12 MQ staff, and might involve outside participation and have travel and associated costs. Examples might include:
  - Workshops or seminars with external ‘catalyst’ presenter/s (e.g. master class presentations, individual consultations between visitor and participants)
  - Mini conferences
  - Other – well supported and justified applications for other event formats.

- **Scaffolding Events** – small-scale events that draw together MQ staff with similar or emerging research interests. Examples might include:
  - Organisational meetings (for initial group discussion of joint research interests and aims)
  - ‘Research Fair’ (short presentations, ca. 7 minutes, of participants’ research programs, to explore shared research issues)
  - Small seminars or workshops

Both Scaffolding Events and Key Events may include HDR candidates, but the focus of activities must be research interaction of MQ research staff.

Eligibility
Applications must be submitted by at least two staff members from different departments or, where a strong case can be made, from different disciplines within a department. Applications must be supported by the relevant Stream Leaders (where they are not the applicants).

Application process
Applications should be submitted on the application form to the Faculty Research Office, artsro@mq.edu.au. Forms are also available on the FoA Research Intranet page.
**Key Events** will be funded once per year, by the Call for Applications process outlined below.

**Scaffolding Events** will be funded throughout the year.

Applicants are required to contact the relevant Theme Leader(s) to discuss proposals before submission.

<table>
<thead>
<tr>
<th>Theme</th>
<th>Leader</th>
<th>Email</th>
<th>ext</th>
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<tbody>
<tr>
<td>Modes of Communication</td>
<td>Prof Louise D’Arcens</td>
<td><a href="mailto:louise.darcens@mq.edu.au">louise.darcens@mq.edu.au</a></td>
<td>8883</td>
</tr>
<tr>
<td>Societal Transformation</td>
<td>A/Prof Chris Lyttleton</td>
<td><a href="mailto:chris.lyttleton@mq.edu.au">chris.lyttleton@mq.edu.au</a></td>
<td>7783</td>
</tr>
<tr>
<td>Ethics, Governance and Justice</td>
<td>Prof Therese MacDermott</td>
<td><a href="mailto:therese.macdermott@mq.edu.au">therese.macdermott@mq.edu.au</a></td>
<td>7067</td>
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**Funding**

Applications up to $3,000 per stream will be considered, but there is flexibility to vary this where a higher or lower amount is warranted in the circumstance. It is the responsibility of Stream Leaders to coordinate applications originating from their stream. Events co-sponsored by multiple Research Streams will also be considered.

Applications are competitive and funding is limited. There is one call for applications for key events annually.

Examples of items for which funding can be applied include:

- Travel and accommodation for invited participants outside MQ (NB: All travel must comply with the University’s Travel Policy: [https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/travel](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/travel))
- Cost of venue hire for the workshop (where possible, Faculty space should be used)
- Research assistance for help with arrangements for the workshop (include 17% on-costs)
- Other items will be considered subject to justification.

The following will **not** be funded:

- Applications that duplicate other FoA funding schemes
- Individual project costs (e.g. teaching relief, equipment, research assistance)
- Catering

**Duration of Grant**

Successful applicants must spend the grant funds by 31 December 2020, which requires meeting the Arts Finance cut-off date for 2020. All funds that have not been expended by that date will be returned to the university’s central budget. There is no carry forward of funding.

**Assessment**

The scheme is managed by the ADR and the three Theme Leaders. They are collectively responsible for overseeing a quality Faculty program of events relating to the Research Themes. Applicants are required to consult with the relevant Theme Leader prior to the submission of an application. This is an opportunity to discuss the factors relevant to the assessment, including the potential for external engagement.

**Criteria for Key Events**

The ADR and TLs will assess the applications and the following factors are relevant to that assessment:

- alignment with the relevant Research Theme/Stream
- demonstrated trans-disciplinary participation of MQ research staff from a range of disciplines and departments
- expected outcomes (networking, publications, funding).
- external engagement component.

Applications may also address, where relevant:

- co-funding from other institutions
- ECR involvement.
Scaffolding events
Applications for scaffolding events may be emailed to Arts RO, cc the relevant Research Theme Leader, throughout the year (up to $1,000 but lower budgets are anticipated).

Criteria for Scaffolding Events
The ADR and TLs will assess the applications and the following factors are relevant to that assessment:

- alignment with the relevant Research Theme/Stream
- demonstrated trans-disciplinary participation of MQ research staff from a range of disciplines and departments
- expected outcomes.

Applications may also address, where relevant:

- external engagement component
- co-funding from other institutions
- ECR involvement.

Reports
As a condition of funding, grantees will be required to submit a report on the event to Arts RO, cc the relevant Research Theme Leader within four weeks of the completion of the event, outlining participation, expenditure, outcomes, and planned follow-up.

10 March 2020 Final