Faculty of Arts Visiting Research Fellowship: 2019 visits

Introduction

The Faculty of Arts Visiting Research Fellowships are offered to Visiting Fellows of high standing at any stage in their career, to share and disseminate new and original ideas and/or techniques, initiate and undertake collaborative research and facilitate interaction and training of Faculty staff and students. The Visiting Fellow must be from an organisation outside of New South Wales. The Visiting Fellow can be hosted by a team of more than one Faculty-based researchers, but at least one must be Level A to C; all host researchers must have an outstanding track record relative to opportunity. Successful Fellows must be based full-time at the University for the duration of the Fellowship, which is a minimum of 1 week.

The Faculty is offering a Fellowship valued up to AU$6,000 to be used towards travel and living costs associated with the Fellowship. The Faculty provides no additional funding. Up to 3 Fellowships will be awarded.

If the application is successful, the funds will be transferred to a department/Centre operating account, and the administration of these funds in accordance with the application will be the responsibility of the department/Centre. Funding must be expended by 31 December 2019 – there are no carry forwards.

Eligibility

a) Fellows seeking to visit the Faculty from an overseas organisation may apply (through the Faculty host applicant).

b) Faculty of Arts hosts may only be named on one application per round.

c) If a Visiting Fellow is being hosted by a team of researchers, at least two of the team must come from the Faculty of Arts and one of these must be an appointment at Level A, B and C, as this scheme aims to assist early and mid-career researchers in establishing successful international research collaborations.

Assessment Criteria

Excellence will be the primary selection criterion.

The Selection Committee will consider:

- the track record relative to opportunity of the Fellow and of the host researcher(s);
- the proposed research; and,
- the benefits to the Faculty/University arising from the collaboration.

Preference will be given to Fellows who do not already have well-established research collaborations with the Faculty of Arts. If a Fellow has an existing research collaboration with the Faculty, then the application must detail how the proposed research is new and different from any existing collaboration.

Preparing an Application

Applicants are required to complete the application form using the specific section headings and order set out below. Questions 3 & 4 should be clearly typed on single sided A4 pages, using 12-point font size.
Research Plan (Question 3)

This section should **be no more than 3 pages** (A4 size at 12-point font size) including references. The Selection Committee will not consider additional pages.

An outline of the proposed visit including:

a) A synopsis of current research activities of the Visiting Fellow as they relate to the proposed research detailed in 3b (200 words maximum).

b) Proposed research and other collaborative activities at the Faculty of Arts including aims and significance, and suitability of the research environment in the host Department/Centre. An explanation of how the proposed research aligns with the Faculty’s and University’s research **Future-Shaping Research Priorities**. Applicants with an existing research collaboration with the Faculty of Arts must detail how the proposed research is new and different from the existing collaboration.

c) Specific benefits to the Faculty arising from the visit including:
   - Alignment with existing or developing research strengths within the host Department/Centre;
   - Training and transfer of skills and expertise, and dissemination of new knowledge to Faculty staff and students.

Statements that indicate the applicant will merely continue their existing research in a different location will not be favourably regarded.

Track Records (Question 4)

**Curriculum Vitae of the proposed Visiting Fellow**

This section should be **no more than 5 pages** (A4 size at 12-point font size). The Selection Committee will not consider additional pages.

The CV must include:

a) Qualifications and employment history (past ten years).

b) Refereed publications from 2012 to date.

c) Best 10 career publications.

d) Awards and invited lectures.

e) All current research grants income (including any other funding for the proposed visit).

**Curriculum Vitae of the host researcher(s)**

This section should be no more than **5 pages** for each host researcher (A4 size at 12-point font size). The Selection Committee will not consider additional pages.

The CV must include:

a) Qualifications and employment history (past ten years).

b) Refereed publications from 2012 to date.

c) Best 10 career publications.

d) Awards and invited lectures.

e) All current research grants income (including any other funding for the proposed visit).

**Ethics Clearance**

Research that requires ethics clearance may not commence until the appropriate clearance has been obtained. It is the applicant’s responsibility to obtain and submit the approved clearances to the Faculty of Arts Research Office.
Assessment and Selection
A selection committee, chaired by the Faculty of Arts Associate Dean Research or nominee, will assess all eligible applications.

Late and/or incomplete applications will not be considered.

Conditions of Award
The Fellowship is awarded under the following conditions:

1. The duration of the Fellowship shall be for a minimum of 1 week.
2. Fellows must be based full-time at the University for the duration of the Fellowship.
3. Only one Fellowship may be awarded to a Visiting Fellow and/or Faculty of Arts host in any one 12-month period.
4. Eligible Faculty of Arts hosts may only be named on one application per round.
5. The value of the Fellowship is $6,000. The Faculty provides no additional funding. Funding must be expended on travel, accommodation and living expenses for the Fellow.
6. Access to University library and other relevant infrastructure will be provided.
7. Visits must be conducted before 30 November 2019 and Fellowship funding expended by 31 December 2019.
8. Within 18 months of the visit, the Fellow and at least one of their Faculty of Arts hosts must:
   - submit a joint application for research funding to an external funding body, or
   - have submitted a joint article for publication in a high ranking journal, or
   - submitted a joint book proposal to a reputable publisher, or
   - have submitted a joint book chapter for publication. NB: Failure to adhere to this condition will preclude the Faculty host from future rounds of the scheme.
9. Fellows are encouraged to engage, present and participate in workshops, seminars and similar activities with staff and higher degree research students of the Faculty/University.
10. The Fellow agrees to comply with all lawful directions of the University, all laws and professional standards applicable to the Fellow’s engagement, including laws in relation to health and safety, the University’s Code of Conduct, Code of Conduct for Responsible Research Practice and policies on Discrimination and Harassment, Public Comment and Information and Communication Technology as varied or replaced by the University from time to time to the extent that such policies apply to holders of Honorary titles.

Reporting Requirements
Within four weeks of the visit, the Faculty of Arts host(s) is required to provide a one-page final report, submitted to the Faculty of Arts Research Office (artsro@mq.edu.au), covering all aspects of the research and collaboration.

Submission of Application
Completed applications must be submitted to: artsro@mq.edu.au by 5.00 pm Wednesday, 3rd October 2018.

Outcome of Applications
Outcome of the applications should be notified to applicants by Wednesday, 17th October 2018.

Further Information
For further information, please contact the Faculty of Arts Research Office (artsro@mq.edu.au)