Publication Subsidy Scheme 2019

Introduction
The Faculty has a fixed amount of funding available this year to assist with the publication costs of scholarly books (those meeting the ERA A1 criteria). Applications for support for other forms of publication (e.g. book chapters, journal articles and edited books) may be considered in exceptional circumstances on a case by case basis. Applications can be made to the Associate Dean Research at any time throughout the year.

Funding
The amount available is up to $2,000 per publication. As all funding awarded must be spent by 31 December 2019, applications will not be accepted after Monday 18 November 2019.

1. Costs of publication, editorial work, translation, illustrations and preparation of indexes are supported by this funding scheme. Note, requests for subvention fees required by the publisher will require detailed justification.
2. A key selection criterion is the quality of the publisher: researchers are expected to choose publication outlets that will enhance their track record and make them more competitive for external funding.
3. Costs for publications such as textbooks will not be supported by this funding scheme.
4. Please note that funding cannot be awarded to books that are published before a decision has been made on an application.
5. You can apply only once for each eligible publication.

Eligibility
To be eligible to apply, you must have:
- A permanent or fixed-term contract with Macquarie University; and
- A contract with a commercial publisher; and
- Be compliant with all Faculty/University funding and reporting requirements.

Selection Process and Criteria
Applications will be assessed by a small panel chaired by the Associate Dean Research and rated according to academic merit and demonstrated need for a subsidy.

1. Priority will be given to works that require a subsidy for their viability as a publishing venture, or for the inclusion of essential items such as illustrations, photographs or maps.
2. Applicants need to be able to prove that they have limited access to funds to complete the publication of the work, or that without the subsidy the work would either go unpublished or be published in a diminished capacity.

Application Process
Please submit one page (12 point font) with the following information:
- Your name, ORCID ID, department and level of appointment
- Amount requested ($2,000 maximum)
- Full details of the publication
- Explanation of why funding is being requested as per ‘Selection Process and Criteria’ above
- Confirmation that the publication meets the criteria of an A1 book according to the ERA 2018 Submission Guidelines, see especially section 4.4.8.1: -
  https://www.arc.gov.au/excellence-research-australia/key-documents
- You must attach to your application:-
  - a copy of your contract from the commercial publisher;
  - a letter from the publisher detailing the required amount and the reason for these publication costs, and the expected publication date. Priority will be given to publications for 2019 or 2020;
- an explanation and justification of your selection of publisher and how this will enhance your track record;
- a memo/email from your Head of Department or departmental Research Director which evaluates the reputation and prestige of the publisher in your discipline.

- Sign and date the application, scan all the documents into a **single PDF** and email it to ArtsRO@mq.edu.au
- Should you receive funding under this scheme you must inform the Arts Research Office when your book has been published and ensure that the publication is entered into Pure promptly.

If you have any queries about this scheme, please contact the Arts Research Office at ArtsRO@mq.edu.au.