Academic-Technical Lead - Department/School

Purpose

The Academic-Technical Lead (ATL) position provides leadership in engagement and collaboration between technical and academic staff within the department* and is a member of the department leadership team. This role does not have line management responsibilities for technical services staff.

The delivery of technical support to achieve the research and teaching goals of a department is supervised by the Department Technical Manager (DTM), who reports to the Faculty Technical Operations Manager. The operation of technical services within a department is further supported by the ATL. This role might ordinarily be held by the Head of Department or their delegate. This role provides a key point of collaboration between technical services staff and academics to support the academic goals, strategic direction and operations within a department.

* Where reference is made to departments, this includes the School of Engineering; where Heads of Departments are referenced, this includes the Dean of School role.

Guideline

The Academic-Technical Lead is expected to support the Department Technical Manager in delivering the key accountabilities of that role. The responsibilities of the ATL include:

1. Liaise with the DTM to identify department strategic goals and priorities for technical support.
2. Proactively work with the DTM and technical staff to manage and foster a safe work environment.
3. Provide advice and input to assist the DTM with the allocation of staffing and resources to meet teaching and research support needs of the department.
4. Liaise with the DTM to identify resource and laboratory infrastructure needs of the department and to support strategic planning for maintaining and updating facilities.
5. Facilitate/Support the flow of information between academics and the department technical services team.
6. Foster a community of cooperation, respect and collaboration between academic and technical staff.
7. Support academic and technical services staff to ensure the efficient operation and continual improvement of technical services.
8. Work with the DTM, technical staff and the Faculty Technical Operations Manager to facilitate knowledge exchange, training and collaboration with technical teams in other areas of FSE, including other departments and facilities.
9. Provide a strategic academic perspective to ensure technical activities are aligned with the University’s strategic focus, operating plan and policies.
10. Support the DTM with budgeting and financial management including co-developing business plans and contributing to technical budget conversations.
11. Participate as a member of the FSE Laboratory Support Matrix Committee

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Approval Authority: Executive Dean Magnus Nydén